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Curriculum Committee

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2007

# September 7, 2007

College of Science Curriculum Committee

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## COLLEGE OF SCIENCES CURRICULUM COMMITTEE MINUTES

Friday, September 7, 2007– Blair Hall Conference Room 3108

The College of Sciences Curriculum Committee minutes are available on the Web at <http://www.eiu.edu/~coscurr/>.

**Present:** Dr. Ashley, Ms. Calvert, Dr. J. Comerford, Dr. J. Davis, Dr. A. Fritz, Dr. Holly, Dr. Li, Dr. Pakey, Dr. Sharma, Dr. Wheeler, Dean Hanner and Associate Dean Obia

Chair Wheeler called the meeting to order at 2:05 p.m.

### **I. Introductions**

Members of the committee introduced themselves. Members starting new 3-year terms are Lynn Calvert (Communication Disorders and Sciences), Jim Davis (Geology-Geography) and Don Holly (Sociology-Anthropology). Don Pakey (Physics) is starting the second year of his three-year term after being on sabbatical last year.

### **II. Minutes**

The minutes of 4/20/07 were approved as written by acclamation with one abstention (Pakey).

### **III. Election of Vice-Chair**

Dr. Sharma nominated Dr. Li for Vice-Chair and Ms. Calvert seconded the nomination. There were no other nominations and Dr. Li was elected vice-chair by acclamation.

### **IV. History of the College**

Dean Hanner gave an overview of the history of the College of Sciences and directed committee members to the College of Sciences website for additional information. (<http://www.eiu.edu/~colsci/historycos.php> )

### **V. Discussion of Role of Committee**

Copies of the COSCC by-laws, the course proposal format, and an example of a course proposal were distributed to committee members and discussed. Dean Hanner indicated that each department has been asked to make sure that a current course proposal exists for each course in the department. If there is not, a revised course proposal should be submitted to COSCC for approval during this academic year.

A by-law change to elect the vice-chair at the last meeting of spring semester instead of the first meeting of the fall semester was discussed. The procedure for implementing this change will be reviewed and findings will be brought back to the next meeting.

### **VI. CAA Deadlines**

The following deadlines were discussed:

Last day for council approval of course revisions with Summer 2008 effective dates -- September 28, 2007

Last day for council approval of course revisions with Fall 2008 effective dates -- November 2, 2007

**Last day for council action on items to be included in the Undergraduate Catalog -- November 16, 2007**

### **VII. Schedule of Meetings for Fall Semester**

The remaining meeting dates for fall semester are September 21, October 5, 19, November 2, 16, 30.

The meeting adjourned at 2:50 p.m.

Barb Kuykendall

Recorder

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### **NEXT SCHEDULED MEETING**

**FRIDAY, SEPTEMBER 21, 2007 – 2:00 P.M.**

**COS CONFERENCE ROOM – 2118 OLD MAIN**

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